



TOWN OF ADAMS

BOARD OF SELECTMEN EXECUTIVE SESSION #2 MINUTES

WEDNESDAY, April 6, 2016
ADAMS TOWN HALL, 1st FLOOR, ADAMS, MA 01220

On the above date the **Board of Selectmen** and held an *Executive Session* meeting at the **Adams Town Hall**. **Chairman Richard Blanchard** presided the meeting. Present were **Vice Chairman Jeffrey Snoonian**, **Members Joseph Nowak**, and **John Duval**. *Member Arthur Harrington was absent*. Also in attendance were **Town Administrator, Tony Mazzucco** and **Town Counsel, Ed St. John III**.

EXECUTIVE SESSION

Executive Session #1 concluded at 7:58 p.m. and the Board began to discuss the content of the second Executive Session.

#2 To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;

Police Chief Contract

Town Administrator Mazzucco advised that Police Chief Richard Tarsa's contract expires in October, and he will start negotiating in July. He advised a discussion would be needed regarding compensation. The Chief currently has a three year contract, and can go up to a five year contract, but the Town may look for other provisions. The Chief and Town Administrator salaries run parallel. He advised the Town must think beyond Chief Tarsa's tenure, and if the salary is not keeping pace it will have to be adjusted when the Town loses someone in order to be competitive. A review of the area and the salaries will need to be done. He advised he would rather adjust in small increments than have to raise the pay rate significantly in a few years. Town Administrator Mazzucco advised he would start conversations with the Chief after Town Meeting.

Town Administrator Contract

It was noted that it was not clear in the contract whether the Town Administrator could take two consecutive weeks off in the summer. *Community Development Director Donna Cesan* would be second in charge, and being the Deputy Town Administrator would need to be added to her job description. *Town Accountant, Mary Beverly* is third in charge, and in the event of a major emergency the Police Chief would handle it.

Consensus reached by Board to allow the Town Administrator to take two consecutive weeks with a hierarchy in place.

Motion made by Member Nowak to exit Executive Session at 8:09 p.m.

Second by Member Duval

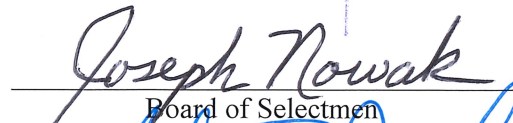
Roll Call Vote: Chairman Blanchard, Vice Chairman Snoonian, Members Nowak, and Duval

Motion passed

Respectfully Submitted by Deborah J. Dunlap,
Recording Secretary


Board of Selectmen

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Board of Selectmen, Chair

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